

## **Lavaca-Navidad River Authority**

### **Minutes of September 21, 2022 Board Meeting**

A meeting of the Lavaca-Navidad River Authority Board of Directors was held on Wednesday, September 21, 2022, at 7:30 a.m. in the Board Meeting Room of the Lavaca Navidad River Authority Office Complex, 4631 FM 3131, located approximately seven (7) miles east of Edna, Jackson County, Texas off FM 3131 and was also available through video teleconference. Board members present were President Adelman, Vice President Johs, Secretary-Treasurer Parker, and Directors Kucera, Mitchell, Steffek, Storz, and Taylor. Also present was LNRA Staff: Brzozowski, Gregory, Anders, Martin, Pearson, Terry, Sklar, and Crenshaw; Bill Dugat of Bickerstaff Heath Delgado Acosta LLP, and Jason Ward of Freese and Nichols. Sunset Review Committee members Robert Romig and Chris Keslar and Mike Reedy of Freese and Nichols attended via video teleconference.

President Adelman called the meeting to order.

### **Public Comments**

There were no public comments.

### **General Manager's Report**

- Stop Log Rehabilitation Project
- Lavaca River Impediment
- Lake Texana Park Culvert Replacement Project
- Texas Water Development Board Volumetric Survey \$57,500/\$59,000
- Drought Condition Update
- LNRA/Texas Youth Hunting Program Youth Alligator Hunt – September 24, 2022
- Texas Water Conservation Association Fall Conference – October 5-7, 2022
- Inlet Channel Dye Study

### **Consent Agenda**

President Adelman called for questions or comments to the Consent Agenda items as follows:

1. Consider approval of Board meeting minutes of August 17, 2022 and August 24, 2022 and act as necessary.
2. Consider acceptance of August 2022 financial statements and act as necessary.
3. Consider approval of invoices for payment and act as necessary.
4. Consider approval of proposed budget amendments and act as necessary.

Director Storz moved to approve the Consent Agenda items 1-4 as presented. Director Taylor seconded the motion. Motion passed.

### **Regular Agenda**

**CDPP Grants**

Brzozowski informed the Board that the Community Development Partnership Program (CDPP) grant applications were due on July 29, 2022. Four (4) grant applications were received. Available LNRA grant funds are \$102,836.04.

The CDPP Review Committee met on August 26, 2022 to discuss the application reviews and rankings. The Committee acted recommending the LNRA Board to approve the following grant awards based on eligibility and ranking.

<b>Organization</b>	<b>Project Title</b>	<b>Grant Request</b>	<b>Recommended</b>
Carancahua Volunteer Fire Department	Fire Station Addition	\$ 50,000.00	\$ 50,000.00
City of Edna	Concessions and Restroom	\$ 50,000.00	\$ 50,000.00
*Jackson FCH Committee	Early Childhood Program	\$ 2,000.00	*
JC Hospital EMS	All Terrain Access for EMS	\$ 24,207.18	\$ 0.00

\*LNRA Project

Director Kucera moved to approve the grant requests as recommended by the CDPP Review Committee. Director Steffek seconded the motion. Motion passed.

**Review Customer Comments**

Brzozowski informed the Board that in accordance with Water Supply Contracts, Budgets, LNRA shall submit annual budgets to the water customers thirty (30) days prior to September 30. The water customers shall consent to such budget by fifteen (15) days prior to such or institute negotiations with respect to the budgets.

LNRA did not receive communication from the water customers regarding the FY2023 budgets. The budgets as approved by the Board on August 17, 2022 shall become effective October 1, 2022.

**Reserve Contingency Fund Expenditures**

Brzozowski briefed the Board on the proposed reserve contingency fund expenditures.

**Recreation**

Events	
Purchase 3 Pop-Up Tents	\$ 3,000.00
Main Event Center	
Vehicle and Equipment Replacement Fund	
Stall Vacuum Modification and Repairs	\$ 2,950.00
Harry Hafernack Recreation Center	
Renovations including offices and retail space	\$ 37,000.00

Security Cameras  
 Additional and replacement security cameras  
 Main Event Center, BRC entrance and BRC exit \$ 5,000.00

Air Fiber Connection Improvement  
 Vehicle and Equipment Replacement Fund  
 Improve service with more bandwidth from  
 Main Office to Main Event Center \$ 7,850.00

General Fund

Centralized Desktop Management  
 To extend CDM to the desktop, laptops, and server environment  
 \$ 20,000.00

In accordance with LNRA BOARD POLICY 304-Procurement, bids are solicited for proposed expenditures as applicable.

Director Parker moved to approve the proposed reserve contingency expenditures as presented. Director Johs seconded the motion. Motion passed.

**Proposed Capital Expenditure**

Brzozowski informed the Board that it was necessary to seal coat the Main Office parking area and Boat Ramp #5. The Board will consider approval of the proposed capital expenditure of \$40,000.

In accordance with LNRA Board Policy 304 – Procurement, bids were solicited. Funds are available in General Fund, Capital, Roadways.

Director Mitchell moved to approve the proposed capital expenditure of \$40,000 for seal coat of the Main Office parking area and Boat Ramp #5. Director Taylor seconded the motion. Motion passed.

**Contract Mowing Bids**

Brzozowski informed the Board that three (3) bids were received for contract mowing.

Company	Mower Type	Amount (Hourly Rate)
Scott Pearson 11343 FM 234 North Edna, Texas 77957	John Deere 2920M John Deere 4066R w/ MX6 Cutter	\$ 50.00
2 Chainz Brush Clearing Joe Chaney P.O. Box 126 Lolita, Texas 77971	2 Scag Turf Tiger II 61” John Deere 4052M w/ HX6 Cutter	\$ 49.99
Cinch Energy Brandon Tomas 208 E. York Street Ganado, Texas 77962	Kubota 60” Zero Turn Kubota 80 HP w/ 12-foot Shredder	\$300.00

Management recommends accepting the low bid from 2 Chainz Brush Clearing for an hourly rate of \$49.99.

Director Steffek moved to accept the low bid from 2 Chainz Brush Clearing for contract mowing as recommended and presented. Director Parker seconded the motion. Motion passed.

**Request for Qualifications for Transportation Alternatives Set-Aside Program**

Brzowski informed the Board that consistent with LNRA Board Policy 302, Use of Professional and Consulting Services, Request for Qualifications for Professional Services were sought from firms currently on LNRA’s Professional Providers list for project planning and engineering design services to be provided to LNRA in conjunction with LNRA’s proposed application to the Texas Department of Transportation (TxDOT) – Transportation Alternatives Set-Aside Program.

LNRA received qualifications from Civil Corp Engineering, Freese and Nichols, and MRB Group.

The General Manager recommends engaging MRB Group for the project planning engineering design services in conjunction with LNRA’s proposed application to TxDOT Transportation Alternatives Set-Aside Program.

Brzowski stated that while each responding consultant can provide the planning and engineering services, MRB Group’s record of researching, securing, and administering external funding sources, best aligns with LNRA’s needs for this new project.

Director Johs moved to engage MRB Group for project planning and engineering design services in conjunction with LNRA’s proposed application to TxDOT – Transportation Alternatives Set-Aside Program. Director Kucera seconded the motion. Motion passed.

**East Delivery System Expenditures**

Brzowski briefed the Board on the pump failure incident that evolved beginning 0.00 hour, September 5, 2022. Given the timeliness and nature of the equipment outage, Brzowski authorized the Pipeline Section to use LNRA resources necessary to stabilize the situation, provide for a backup to the delivery operation and to perfect repair of the damaged pumping equipment. The Board was presented a summary of the pump incident and remediation.

Expenses related to the pump incident is below:

Vendor	Description	Amount
Lance Rental Company	10x8 Diesel Pump w/accessories	\$ 29,625.50 (estimated)
Etheredge Industrial	EDS motor no. 1 rewind & no. 2 basic recondition	\$ 36,223.00

Director Mitchell moved to approve the East Delivery System emergency pump repairs and backup pumping equipment expenditures as presented. Director Steffek seconded the motion. Motion passed.

**East Delivery System Pump Station Expansion**

Brzozowski briefed the Board on the intent to engage Freese and Nichols to provide design and physical modeling of improvements to be made to the East Delivery System intake pumping equipment.

The Board was presented a copy of the proposed FNI proposal for providing professional services to LNRA for the pump replacement and station modifications at the existing East Delivery System pump station for a total cost of \$298,699. Funds are available in the 2023 EDS Capital budget.

Director Parker moved to approve FNI proposal in the amount of \$298,699 for the EDS Pump Station Expansion as presented. Director Taylor seconded the motion. Motion passed.

**Proposed LNRA Board of Director Meeting Dates**

The Board was presented a copy of the proposed FY2023 LNRA Board of Directors meeting dates as follows:

<b>LNRA Board of Director Meeting Dates</b>	
<b>Fiscal Year 2023</b>	
Wednesday	October 19, 2022
Wednesday	November 16, 2022
Wednesday	December 21, 2022
Wednesday	January 18, 2023
Wednesday	February 15, 2023
Wednesday	March 15, 2023
Wednesday	April 19, 2023
Wednesday	May 17, 2023
Wednesday	June 21, 2023
Wednesday	July 19, 2023
Tuesday	August 8, 2023
Wednesday	August 16, 2023
Wednesday	September 20, 2023

Director Mitchell moved to approve the FY2023 LNRA Board of Directors meeting dates as presented. Director Storz seconded the motion. Motion passed.

**EDS Pipeline Relocation Project**

Brzozowski reported as follows:

- The project is moving forward at a quick pace.
- The contract documents are near 80%. We have completed a 60% review with Formosa and are moving forward with the understanding gained from the review process.
- TxDOT held a utility coordination meeting September 15<sup>th</sup> with all underground and above ground utility companies present.
- The surveyor has provided easement plots and we are working through those presently and will engage our legal counsel to draft easement documents and begin communicating with Alcoa and Formosa.
- A purchase order has been completed with Consolidated Pipe and the final contract has been filed in archive. We are now in line for production.

**Lake Texana Yield Enhancement Project**

The Board was presented a copy of the Freese and Nichols Status Report, August 1-31, 2022.

The Board meeting adjourned at 8:52 a.m.

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Jerry Adelman  
President

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Terri Parker  
Secretary-Treasurer