

## **Lavaca-Navidad River Authority**

### **Minutes of April 20, 2022 Board Meeting**

A meeting of the Lavaca-Navidad River Authority Board of Directors was held on Wednesday, April 20, 2022, at 7:30 a.m. in the Board Meeting Room of the Lavaca Navidad River Authority Office Complex, 4631 FM 3131, located approximately seven (7) miles east of Edna, Jackson County, Texas off FM 3131 and was also available through video teleconference. Board members present were President Adelman, Vice President Johs, Secretary Parker, Directors Aimone, Kucera, Mitchell, Steffek, Storz, and Taylor. Also present was LNRA Staff: Brzozowski, Anders, Gregory, Martin, Pearson, Terry, Sklar, and Crenshaw, and Bill Dugat of Bickerstaff Heath Delgado Acosta LLP, Jason Ward of Freese and Nichols, and Jessica Coleman of the Jackson County Herald Tribune. Mike Rivet of Formosa and Tom Brown of MRB Group attended via video teleconference.

President Adelman called the meeting to order.

### **Public Comments**

There were no public comments.

### **General Manager's Report**

- General Manager's Quarterly Report
- Personal Financial Statements due May 2, 2022
- Quarterly Meeting with Corpus Christi - Update on WDS Auxiliary Electric Power Contract
- LNRA Network and Water Delivery SCADA System Vulnerability Assessment Results
- Lavaca River Watershed Cooperative Flood Modeling Project
- Lake Texana Park Culvert Replacement Project – Bids due May 6<sup>th</sup>
- TCEQ Clean Rivers Program Contract Amendment No. 1
- Alligator Management Exercise
- Dam Safety

### **Consent Agenda**

President Adelman called for questions or comments to the Consent Agenda items as follows:

1. Consider approval of Board meeting minutes of March 16, 2022 and Scholarship Committee meeting minutes of April 8, 2022 and act as necessary.
2. Consider acceptance of March 2022 financial statements and act as necessary.
3. Consider approval of invoices for payment and act as necessary.
4. Consider approval of proposed budget amendments and act as necessary.
5. Consider approval of Quarterly Investment Report as of March 31, 2022 and act as necessary.

Gregory briefed the Board on the activity of investments as reported in the Quarterly Investment Report as of March 31, 2022. Texpool earned an average rate of .08% while Prosperity Bank earned .20% for the quarter. The Board was presented a copy of the quarterly report for their review.

Director Taylor moved to approve the Consent Agenda items 1-5 as presented. Director Steffek seconded the motion. Motion passed.

### **Regular Agenda**

#### **Disposal of Property**

Brzozowski informed the Board that office furniture in the Main Event Center was being replaced. Management recommends disposing of the existing furniture and donating to a local government entity. The furniture is fully depreciated.

Director Johs moved to dispose of the Main Event Center unserviceable office furniture as presented. Director Aimone seconded the motion. Motion passed.

#### **Proposed Reserve Contingency Fund Expenditures**

Brzozowski briefed the Board on the following proposed reserve contingency fund expenditures:

##### **Main Event Center**

Arena Maintenance \$18,000.00

##### **Brackenridge Park**

Dog Park Project.

Additional cost for fencing. Board previously approved \$10,000, but it was determined that the bid did not include a portion of the fencing. \$ 1,675.00

##### **Community Education Center**

Custom shelving with drawers and countertop for retail display and sales \$ 6,431.74

Mersive Solstice device – AV equipment project \$ 1,400.00

##### **Harry Hafernick Recreation Center**

Mersive Solstice device -AV equipment project \$ 1,400.00

AV Equipment Cart and three (3) Projectors \$ 3,047.17

In accordance with LNRA BOARD POLICY 304-PROCUREMENT, bids are solicited for proposed expenditures as applicable.

The Board was presented a copy of the proposed reserve contingency fund expenditures for their review.

Director Storz moved to approve the proposed reserve contingency fund expenditures as presented. Director Mitchell seconded the motion. Motion passed.

**RFQs for 2022 Annual Financial Audit**

Brzozowski briefed the Board on the Statement of Qualifications (SOQ) received in response to LNRA's Request for Qualifications to perform LNRA's 2022 Annual Financial Audit. Four (4) firms submitted SOQs as follows:

RSM US LLP  
19026 Ridgewood Parkway, Suite 400  
San Antonio, TX 78259

Pattillo, Brown & Hill, LLP  
401 W. Hwy 6  
Waco, TX 76710

Martinez, Rosario & Company LLP  
14100 San Pedro Avenue, Suite 611  
San Antonio, TX 78209

abip  
7330 San Pedro Avenue, Suite 901  
San Antonio, TX 78216

Upon review of the qualification statements, LNRA Management recommends selecting RSM US LLP for the 2022 Annual Financial Audit.

Director Mitchell moved to approve RSM US LLP to perform the 2022 Annual Financial Audit as presented. Director Taylor seconded the motion. Motion passed.

**Contract Mowing Services for Slope Mowing**

Brzozowski briefed the Board on the need for maintenance of the 3:1 sloped surfaces of the dam and dikes to reduce LNRA's risk. LNRA requested bids for contract mowing services for the sloped areas. Three (3) bids were received as follows:

<b>Company</b>	<b>Quantity</b>	<b>Basis</b>	<b>Total</b>
Adams Fencing Tyler Adams	19.5 miles	\$ 500.00 per mile	\$ 9,750.00
2 Chainz Brush Clearing LLC Joe Chaney	19.5 miles	\$ 84.62 per acre	<b>* \$ 9,000.00</b>
TerraSol Construction & Land Services Ken Hall	19.5 miles	\$ 554.00 per mile	\$ 10,803.00

The General Manager recommends accepting the low bid from 2 Chainz Brush Clearing at the total rate of \$9,000. This represents \$461.54 per mile.

Director Steffek moved to approve the bid from 2 Chainz Brush Clearing LLC as recommended by the General Manager as presented. Director Storz seconded the motion. Motion passed.

### **Expenditure for On-Site Training on VFDs**

Brzowski briefed the Board on the need for training LNRA's Water Delivery and Electrical personnel on the operation, maintenance, and troubleshooting of LNRA's West Delivery System's Variable Frequency Drives that were provided by Siemens.

A proposal was received from Siemens which provides four (4) days on-site training for six (6) employees and includes hands-on operation, maintenance, and repair of VFD equipment. The proposed cost is \$26,195.00. Funds are available in General Fund, West Delivery, and East Delivery operating budgets.

A copy of the Siemens proposal was presented to the Board for their review.

Director Taylor moved to approve the proposed expenditure for on-site training by Siemens as presented. Director Johs seconded the motion. Motion passed.

### **LNRA Recreation Master Plan Update**

Brzowski briefed the Board on the need to update the LNRA 2017-2027 Recreation Master Plan to afford LNRA an opportunity to access grant funding made available through the Texas Parks & Wildlife Department Recreation Grants Program.

The Recreation Master Plan update process will require LNRA to reassemble a Recreation Advisory Committee made up of members of the public and our LNRA Board Recreation Committee. Management recommends engaging Tom Brown of MRB Group to provide this service. Brown has been instrumental in leading LNRA through this process previously.

The Board was presented a copy of the MRB Proposal and scope of work for services to update the Master Plan.

Director Mitchell moved to approve MRB Group proposal and scope of work of services to update the LNRA Recreation Master Plan as presented. Director Steffek seconded the motion. Motion passed.

### **Capital Improvement Fund Expenditures**

Brzowski briefed the Board on the proposed capital improvement fund expenditures as follows:

#### **Spillway Security Fencing**

**\$ 24,368.21**

Replace and expand the security fencing on the west end of the spillway. Several months ago, LNRA worked with TXDOT who realigned the traffic railing in this area, removing public access from LNRA's west parking area.

#### **Stop Log Refurbishment**

**\$ 50,000.00**

Our painting contractor for the spillway stoplogs, Palacios Marine Incorporated (PMI), has completed eight (8) of the fourteen (14) logs. We would like to continue the process with PMI and intend to send Stop Log No. 9 for rehabilitation.

Director Taylor moved to approve the proposed capital improvement fund expenditures as presented. Director Kucera seconded the motion. Motion passed.

**Proposed Expenditure for Purchase of Heavy Equipment**

Brzozowski informed the Board that he recommends purchasing a 2015 Genie 1544 Telehandler to support spillway stoplog deployment. The unit is in San Antonio and was inspected, and test driven by LNRA personnel. The cost for the unit is \$106,000 plus \$650 for delivery. Funds are available in the reserve contingency fund.

The Board was presented photographs and a video of the unit proposed to be purchased.

Director Johs moved to approve expenditure for the heavy equipment to support spillway stoplog deployment as presented. Director Kucera seconded the motion. Motion passed.

**Possession and Use Agreement (PUA) between TxDOT and LNRA**

No action was taken.

**Easement Agreements with Formosa and Alcoa**

No action was taken.

**FNI Task Items Associated with EDS Pipeline Relocation Project**

No action was taken.

**Lake Texana Yield Enhancement Project**

The Board was presented a copy of the Freese and Nichols Status Report, March 1- 31, 2022.

The Board meeting adjourned at 8:39 a.m.

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Jerry Adelman  
President  
Treasurer

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Terri Parker  
Secretary-Treasurer