

Lavaca-Navidad River Authority

Job Description

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| Job Title: | Project Maintenance Operator |
| Department: | Project Maintenance and Fleet Services |
| Reports To: | Director of Project Maintenance and Fleet Services |
| FLSA Status: | Non-Exempt |
| Salary Range: | \$14.75 - \$29.46 per hour |
| Prepared By: | Human Resource Manager |
| Approved By: | General Manager |
| Approved Date: | January 2021 |

Summary

The incumbent of this position is primarily responsible for the activities of the Project Maintenance Section which includes approximately 90 miles of fence line; approximately 200 gates; recreation and wildlife management areas; hay production operations and maintenance; protection of the land and water resources of the Lavaca Basin; and protection of the environment and cultural resources.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

Perform day to day operations and maintenance of Project fences, gates, roads, boat ramps, drainage, hay production, recreation, fish and wildlife, and pollution.

Operate and maintain the construction type equipment needed to complete jobs assigned.

Responsible for ensuring correct and thorough completion of work orders and records in assigned areas.

Perform aquatic and land based herbicide and pesticide application.

Perform the following duties: welding and fabricating special projects and troubleshoot problems with machinery and vehicles.

Perform range management duties as required.

Perform carpenter duties as assigned.

Assist Management Staff as needed.

Comply with LNRA Safety Manual.

Supervisory Responsibilities

This position may include supervisory responsibilities.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

High school diploma or general education degree (GED); and a minimum of four years of equipment operation; and three years experience as a Project Maintenance Technician; or equivalent combination of education and experience.

Language Skills

Ability to communicate effectively in the English language, both orally and in written form.

Mathematical Skills

Basic math skills.

Reasoning Ability

Basic reasoning ability skills.

Certificates, Licenses, Registrations

Ability to obtain a valid Texas Commercial Drivers License. Insurable driving record.

Other Skills and Abilities

Ability to read and write operations and maintenance manuals, schematics, and material safety data sheets in the English language. Troubleshooting skills and ability to interpret results. Ability to read and understand construction drawings. Ability to establish and maintain effective working relationships with other employees, vendors, contractors and the general public. Read and understand analog and digital indicators. Read, understand and explain technical manuals, construction drawings, electrical diagrams, schematics, material data safety sheets and Standard Operating Procedures guide. Strong troubleshooting skills and ability to interpret and implement results.

Other Qualifications

Occasional travel may be required. Must be able to respond to emergency situations with minimum delay.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl and talk or hear; and taste and smell. The employee must frequently lift and/or move up to 50 pounds on a daily basis. The employee must be capable of climbing a ladder to a minimum of 50 feet; climbing a minimum of one flight of stairs on an intermittent basis; and open and close wire and metal gates. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is frequently exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places and outside weather conditions. The employee is occasionally exposed to fumes or airborne particles; toxic or caustic chemicals and risk of electrical shock. The noise level in the work environment is usually loud.

Tools and Equipment Used

While performing the duties of this job, the employee is frequently required to operate the following equipment: Automobile, light trucks and trailers, multimeter, drills, cutting torch, instrumentation, chainsaws, electrical and hydraulic pumps and winches, tie down, boomers, backhoe, loader, roadgrader, tractor, shredder, dump truck, winch truck, rail type and crane equipment, testing equipment, computer calculator, copy machine, telephone, pager, two-way radio, gages, meters and levels, hand and power tools, welding equipment, spray rig, boat and lawn care equipment.